

JUSTIFICATION FOR  
SOLE SOURCE PROCUREMENT

Agency: Trident Technical College

Sole Source Vendor: **Zion Leadership Group**  
**1225 Ave. Ponce de León PH-942, San Juan, PR 00907**

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the Vendor named above per S.C. Code Ann. §11-35-1560 and S.C. Regulation 19-445.2105, Sole Source Procurement.

**Description of the Agency need that this procurement meets:** Trident Technical College (TTC) Upward Bound Math & Science program is providing an all-inclusive global cultural leadership experience for first generation and limited income TRIO students.

**Description of market research Agency performed to determine the availability of products or services that would meet the Agency's needs:** The end user performed Google searches (see market research). The end user and procurement staff spoke with other TRIO schools who used Zion. Procurement staff contacted other vendors found on the web and found they either do not have TRIO experience or did not offer the experience in San Juan, Puerto Rico.

**Description of supplies, construction, information technology, and/or services Vendor will provide under the contract:** All inclusive trip for a group of 29 school age children and 3 chaperones to San Juan Puerto Rico July 12 – 15, 2024.

**Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency:** The selected vendor is the only vendor found to have experience in offering a program specifically designed for TRIO participants and students from first-generation, low-income backgrounds. They are the only vendor found that offers this trip to Puerto Rico for the dates we are planning and specifically for school age students.

Contract Period: One Time Purchase

Contract Amount: \$59,200.00

*CB*

*Mary Thornley*

Authorized Signature

Com. Code: 962

Printed Name: Mary Thornley, Ed.D.

Title: President

Date: 05/30/24

Blanket sole source: ☐ YES ☒ NO

Contract \$50,000 or greater. Drug Free Workplace Act (Section 44-107-30 Code of Laws of SC) applies:

☒ YES ☐ NO wgd Buyers Initials

Signed Drug Free Workplace Certification form attached:

☐ YES ☐ NO wgd Buyers Initials

Open Trade Certification on file or attached:

☐ YES ☐ NO wgd Buyers Initials